



HILLINGDON
LONDON



Children, Families and Education Select Committee

Councillors on the Committee

Councillor Heena Makwana (Chairman)
Councillor Roy Chamdal (Vice-Chairman)
Councillor Kishan Bhatt
Councillor Tony Gill
Councillor Rita Judge
Councillor Peter Smallwood
Councillor Jan Sweeting (Opposition Lead)

Co-Opted Member

Tony Little, Roman Catholic Diocesan
Representative

Date: TUESDAY 6 DECEMBER
2022

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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Published: Monday 28 November 2022

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This Agenda is available online at:

[London Borough of Hillingdon - Committee details - Children, Families and Education Select Committee](#)

Head of Democratic Services
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www.hillingdon.gov.uk

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Terms of Reference

Children, Families, & Education Select Committee

To undertake the overview and scrutiny role in relation to the following Cabinet Member portfolio(s) and service areas:

Cabinet Member Portfolios	<ul style="list-style-type: none">• Cabinet Member for Children, Families & Education
Relevant service areas	<ol style="list-style-type: none">1. Children's Services (including corporate parenting)2. Children's Safeguarding3. Youth Justice4. Youth Services5. SEND6. Education7. Children and Families Development8. Skills & lifelong learning

This Select Committee will establish a Panel to support strong oversight of the Council's corporate parenting responsibilities. The Committee may appoint 3 Members to this Panel based on political balance. Membership may include non-Cabinet Members not on the Committee. The Committee may also appoint relevant Council officers and other external stakeholders to the Panel and agree its chairmanship and operation. In agreeing its operation, the Committee will provide for the Panel not to be able to establish any other sub-group or body to carry out its responsibilities.

Agenda

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 Minutes of the previous meeting 1 - 6
- 4 To confirm that the items of business marked as Part I will be considered in Public and that the items marked as Part II will be considered in Private
- 5 The Stronger Families Hub: Our engagement with key stakeholders - exploring participation and feedback to improve service and satisfaction - Witness Session 1 To Follow
- 6 Cabinet Forward Plan 7 - 12
- 7 Work Programme 13 - 16

Agenda Item 3

Minutes

CHILDREN, FAMILIES AND EDUCATION SELECT COMMITTEE

3 November 2022

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW



	<p>Committee Members Present: Councillors Heena Makwana (Chairman), Roy Chamdal (Vice-Chairman), Kishan Bhatt, Tony Gill, Rita Judge, Peter Smallwood and Jan Sweeting (Opposition Lead)</p> <p>Co-opted Member: Tony Little</p> <p>LBH Officers Present: Alex Coman (Director of Safeguarding, Partnership and Quality Assurance), Vikram Hansrani (Executive Director, Education and SEND), Jayne Mumford (Head of SEND) and Anisha Teji (Democratic Services Officer)</p>
29.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>There were no apologies for absence.</p>
30.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>There were no declarations of interest.</p>
31.	<p>MINUTES OF THE PREVIOUS MEETING (<i>Agenda Item 3</i>)</p> <p>The Chairman and officers were thanked for providing additional information as requested in respect of the Safeguarding report. Any outstanding information would be provided in due course.</p> <p>RESOLVED: That the minutes from the meeting on 21 September 2022 be agreed.</p>
32.	<p>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED AS PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED AS PART II WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 4</i>)</p> <p>It was confirmed that all items would be heard in Part I.</p>
33.	<p>OVERVIEW ON CORPORATE PARENTING RESPONSIBILITIES (<i>Agenda Item 5</i>)</p> <p>The Director of Safeguarding, Partnership and Quality Assurance introduced the report on the Overview of Corporate Parenting Responsibilities and provided a detailed update on the work undertaken to support children and young people in Hillingdon.</p> <p>The Committee heard about the Council's Corporate Parenting responsibilities, role</p>

and principles. It was reported that at the end of September 2022 Hillingdon Council was corporate parent for 339 children under the age of 18 and 575 aged 18 to 25. Examples of achievements were also provided. It was highlighted that as the London Borough of Hillingdon was a port authority 19% of Looked After Children (LAC) under 18 had arrived in the Borough as Unaccompanied Asylum-Seeking Children (UASC). Through the Corporate Parenting Panel and Young People Council, ways were explored on how to improve aspirations and achieving good education. Opportunities such as day work experiences had been arranged to provide insight into different working environments.

The Committee was pleased to see that the London Borough of Hillingdon was the only local authority in London to have succeeded in achieving the full quality mark. Members also welcomed the case studies of achievements of children supported by their corporate parents and were keen to support children and young people with insight and opportunities into different working environments.

In response to questions around whether dispersal and funding arrangements in Hillingdon were still working well, it was explained that the Council had 10 days to move children and young people into permanent accommodation. The scheme had been mandated in December 2021 and the Council was working well with the Home Office. Transferring children in a supportive way to ensure that their needs were met was a priority and Hillingdon covered the cost of the process. It was also explained that there were various types of accommodation including foster carers, residential homes and semi-independent provisions. 52% LAC lived with foster carers some in Hillingdon and outside of the Borough. In terms of visiting some of these accommodation provisions, officers would explore this further and come back to Members in due course. It was noted that various mechanisms and quality checks took place in residential units.

The Committee noted the events that took place to celebrate LAC and young people and their achievements including the Kids in Care Awards which took place annually.

RESOLVED: That the Committee noted the contents of the report and embedded the Corporate Parenting ethos in the workings of the Committee and champion them across the Council.

34. **HILLINGDON DRAFT SEND STRATEGY 2022-2025** (*Agenda Item 6*)

The Executive Director, Education and Special Educational Needs and Disability (SEND) and Head of SEND introduced the report on the Hillingdon Draft SEND Strategy 2022 – 2025. The report provided the Committee with an update on the recently consulted draft SEND Strategy (the Strategy).

The Committee heard that the Strategy outlined the Council's plan to further develop the SEND offer in Hillingdon over the next four years. The aim of the Strategy was to improve outcomes and help raise the educational achievements, health and care of children and young people in the Borough. The Strategy set out the priorities and shared vision. The consultation period had taken place over the summer term and the report included both the quantitative and qualitative findings from the survey. There was a slight disappointment in the response rate however the Committee was assured that a number of pre-consultation engagement events had also taken place and stakeholders were involved in shaping and co-producing the document prior to formal consultation. There had also been a great deal of post engagement activity.

In response to Member questions regarding how the views and feedback of SEND students was collated, it was recognised through the consultation that the views of young people had not been fully ascertained and further engagement and contact had been made with the Youth Council, Young Peoples' Health Watch and school councils to gain insight. The Committee considered that the views of both education providers and parents ought to have been grouped and assessed separately to identify more accurate results. This feedback was taken on board for future consultations.

It was noted that the Strategy was a dynamic document and work had already been undertaken to meet priorities including the establishment of strong governance arrangements through the SEND Strategic Partnership Board and SEND Operation groups.

The Committee acknowledged the amount of work that had gone into the consultation. Although the feedback was limited, Member considered that it would have been useful to have information on the methods on how priorities would be met. It was explained that the Council had a good relationship with parent carer forums, and they had been involved in shaping the document through the formal consultation and other engagement events. This was an overarching Strategy, and the work was supported through the SEND workstreams and action plans in place. There was another document being worked on including the SEND Sufficiency Strategy that would also be consulted on in due course.

It was reported that the survey had been launched on the Local Offer website and the Corporate website. A number of communications had been sent to alert respondents.

Some concerns were raised regarding the timing of the consultation being over the summer term, that there had only been two headteacher responses and the general feedback received. It was noted that some mainstreams schools already had a huge number of SEND children and questions were raised on how the Strategy would be delivered without overwhelming mainstream schools. It was explained that nationally there was work being undertaken to increase inclusivity and it was recognised that some schools were going well beyond to meet needs of children. The Council was working closely with schools to ensure that they could self-assess their practice around SEND and get the best outcomes. Although there was no possibility to cap the percentage of SEND children at all schools, there could be further work to develop closer and stronger partnership working and communication.

If any further information was available on the number of surveys as part of the consultation, this would be provided to the Committee. Although there was disappointment about the low number of responses, the Committee was assured that there had been a lot of different engagement work undertaken. Lessons about consultation timings would be feedback and taken into account for future consultations.

The Committee was keen to hear about how the Strategy was progressing and requested that an update be placed on the work programme.

RESOLVED:

That the Committee:

- 1. noted the contents of the draft Special Educational Needs and Disability (SEND) Strategy 2022-2025 which outlined the strategic vision and**

	<p>priorities for the delivery of SEND Services across the borough.</p> <p>2. Delegated to the Chairman, in conjunction with the DSO (and in consultation with the Opposition Lead) to agree comments to submit to Cabinet.</p>
35.	<p>SCOPING REPORT FOR PROPOSED REVIEW 'THE STRONGER FAMILIES HUB: OUR ENGAGEMENT WITH KEY STAKEHOLDERS - EXPLORING PARTICIPATION AND FEEDBACK TO IMPROVE SERVICE AND SATISFACTION' (<i>Agenda Item 7</i>)</p> <p>The Committee considered the scoping report for the proposed review on 'The Stronger Families Hub: Our engagement with key stakeholders – exploring participation and feedback to improve service and satisfaction.'</p> <p>Members were keen to hear from a wider range of stakeholders including young people, parents and headteachers. It was agreed that the scoping report would be updated to reflect this and the first witness session would take place on 6 December 2022.</p> <p>RESOLVED: That the Committee commented on and considered the scoping report to initiate the review.</p>
36.	<p>VERBAL UPDATE ON YOUTH COUNCIL MEETING VISIT (<i>Agenda Item 8</i>)</p> <p>On 26 September 2022, Councillors Bhatt, Sweeting and Gill attended a Youth Council meeting and the Committee was provided with an update of that meeting.</p> <p>Members were impressed with the students, and it was highlighted that they were keen to involve themselves with Council business, meet Members to raise issues and attend and observe meetings. There was a surprisingly lack of representation from the South of the Borough and ways that this could be improved was discussed at the meeting. It was noted that social media was great platform to promote the activities of the Youth Council however there were some challenges in this area. The students were described as an intelligent and refreshing group that were able to share what was working well and going wrong in addition to share the work of different Council activities.</p> <p>RESOLVED: That the Committee noted the verbal update.</p>
37.	<p>FORWARD PLAN (<i>Agenda Item 9</i>)</p> <p>RESOLVED: That the Forward Plan be noted.</p>
38.	<p>WORK PROGRAMME (<i>Agenda Item 10</i>)</p> <p>Demcoratic Services would liaise with officers to arrange a suitable time to consider an update on the SEND strategy.</p> <p>RESOLVED: That the updates and work programme be noted.</p>
39.	<p>PART II - OFSTED REPORT (<i>Agenda Item 11</i>)</p> <p>This item was deferred to the meeting on 6 December 2022.</p>

The meeting, which commenced at 7.00 pm, closed at 8.00 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Anisha Teji on ateji@hillingdon.gov.uk or 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

The public part of this meeting was filmed live on the Council's YouTube Channel to increase transparency in decision-making, however these minutes remain the official and definitive record of proceedings.

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CABINET FORWARD PLAN

Committee name	Children, Families and Education Select Committee
Officer reporting	Anisha Teji, Democratic Services
Papers with report	Appendix A – Latest Forward Plan
Ward	As shown on the Forward Plan

HEADLINES

To monitor the Cabinet's latest Forward Plan which sets out key decisions and other decisions to be taken by the Cabinet collectively and Cabinet Members individually over the coming year. The report sets out the actions available to the Committee.

RECOMMENDATION

That the Children, Families and Education Select Committee notes the Cabinet Forward Plan.

SUPPORTING INFORMATION

The Cabinet Forward Plan is published monthly, usually around the first or second week of each month. It is a rolling document giving the required public notice of future key decisions to be taken. Should a later edition of the Forward Plan be published after this agenda has been circulated, Democratic Services will update the Committee on any new items or changes at the meeting.

As part of its Terms of Reference, each Select Committee should consider the Forward Plan and, if it deems necessary, comment as appropriate to the decision-maker on the items listed which relate to services within its remit. For reference, the Forward Plan helpfully details which Select Committee's remit covers the relevant future decision item listed.

The Select Committee's monitoring role of the Forward Plan can be undertaken in a variety of ways, including both pre-decision and post-decision scrutiny of the items listed. The provision of advance information on future items listed (potentially also draft reports) to the Committee in advance will often depend upon a variety of factors including timing or feasibility, and ultimately any such request would rest with the relevant Cabinet Member to decide. However, the 2019 Protocol on Overview & Scrutiny and Cabinet Relations (part of the Hillingdon Constitution) does provide guidance to Cabinet Members to:

- Actively support the provision of relevant Council information and other requests from the Committee as part of their work programme;
- Where feasible, provide opportunities for committees to provide their input on forthcoming executive reports as set out in the Forward Plan to enable wider pre-decision scrutiny (in addition to those statutorily required to come before committees, *i.e. policy framework documents – see para. below*).

As mentioned above, there is both a constitutional and statutory requirement for Select Committees to provide comments on the Cabinet's draft budget and policy framework proposals after publication. These are automatically scheduled in advance to multi-year work programmes.

Therefore, in general, the Committee may consider the following actions on specific items listed on the Forward Plan:

	Committee action	When	How
1	To provide specific comments to be included in a future Cabinet or Cabinet Member report on matters within its remit.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide its influence and views on a particular matter within the formal report to the Cabinet or Cabinet Member before the decision is made.</p> <p>This would usually be where the Committee has previously considered a draft report or the topic in detail, or where it considers it has sufficient information already to provide relevant comments to the decision-maker.</p>	<p>These would go within the standard section in every Cabinet or Cabinet Member report called "Select Committee comments".</p> <p>The Cabinet or Cabinet Member would then consider these as part of any decision they make.</p>
2	To request further information on future reports listed under its remit.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to discover more about a matter within its remit that is listed on the Forward Plan.</p> <p>Whilst such advance information can be requested from officers, the Committee should note that information may or may not be available in advance due to various factors, including timescales or the status of the drafting of the report itself and the formulation of final recommendation(s). Ultimately, the provision of any information in advance would be a matter for the Cabinet Member to decide.</p>	<p>This would be considered at a subsequent Select Committee meeting. Alternatively, information could be circulated outside the meeting if reporting timescales require this.</p> <p>Upon the provision of any information, the Select Committee may then decide to provide specific comments (as per 1 above).</p>
3	To request the Cabinet Member considers providing a draft of the report, if feasible, for the Select Committee to consider prior to it being considered formally for decision.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide an early steer or help shape a future report to Cabinet, e.g., on a policy matter.</p> <p>Whilst not the default position, Select Committees do occasionally receive draft versions of Cabinet reports prior to their formal consideration. The provision of such draft reports in advance may depend upon different factors, e.g., the timings required for that decision. Ultimately any request to see a draft report early would need the approval of the relevant Cabinet Member.</p>	<p>Democratic Services would contact the relevant Cabinet Member and Officer upon any such request.</p> <p>If agreed, the draft report would be considered at a subsequent Select Committee meeting to provide views and feedback to officers before they finalise it for the Cabinet or Cabinet Member. An opportunity to provide specific comments (as per 1 above) is also possible.</p>
4	To identify a forthcoming report that may merit a post-decision review at a later Select Committee meeting	<p>As part of its post-decision scrutiny and broader reviewing role, this would be where the Select Committee may wish to monitor the implementation of a certain Cabinet or Cabinet Member decision listed/taken at a later stage, i.e., to review its effectiveness after a period of 6 months.</p> <p>The Committee should note that this is different to the use of the post-decision scrutiny 'call-in' power which seeks to ask the Cabinet or Cabinet Member to formally re-consider a decision up to 5 working days after the decision notice has been issued. This is undertaken via the new Scrutiny Call-in App members of the relevant Select Committee.</p>	<p>The Committee would add the matter to its multi-year work programme after a suitable time has elapsed upon the decision expected to be made by the Cabinet or Cabinet Member.</p> <p>Relevant service areas may be best to advise on the most appropriate time to review the matter once the decision is made.</p>

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BACKGROUND PAPERS

- [Protocol on Overview & Scrutiny and Cabinet relations adopted by Council 12 September 2019](#)
- [Scrutiny Call-in App](#)

Upcoming Decisions Further details

Ref

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND

Cabinet meeting - Thursday 15 December 2022 (report deadline 28 November)

91	Early Years Centres	Petitions relating to the closure of Early Year's Centres were heard on 1 November 2022. These petitions were made in relation to an earlier decision of the Council on 4 August 2022 to cease provision of services. Upon hearing the petitions, the Cabinet Member will report the matter to Cabinet for a decision on the future of the Uxbridge, South Ruislip and Nestles Early Years Centres. The Council will not take steps to implement the decision of 4 August 2022 so that a fresh decision can be taken on the matter by Cabinet.	All, and specifically Uxbridge, South Ruislip & Pinkwell		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	AS - Sandra Taylor / Claire Fry			Public
066	Parenting Support and Development Programmes	Cabinet will consider the award of a contract for Parenting Support and Development Programmes. Such programmes offer community-based support and guidance to parents teenagers who are experiencing challenges.	All		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	CY / R - Kathryn Wyatt / Sally Offin			Private (3)
046	The Council's Budget Medium Term Financial Forecast 2023/24 - 2027/28 (BUDGET FRAMEWORK)	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2023/24 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 23 February 2023	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance	All	R - Andy Evans	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public

Cabinet Member Decisions expected - December 2022

063	SEND Strategy 2022-2026	Following consultation, the Cabinet Member will consider approval of the Council's Special Educational Needs and Disabilities (SEND) Strategy - a collaborative document outlining the vision and priorities for service delivery to children, young people and young adults in Hillingdon over the next few years.	Various		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani / Jayne Mumsford	Children, Families & Education Select Committee		Public
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Cabinet meeting - Thursday 5 January 2023 (report deadline 12 December)

SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
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Cabinet meeting - Thursday 16 February 2023 (report deadline 30 January 2023)

Upcoming Decisions

Further details

Ref	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)	
SI = Standard Item each month		Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND							
065		All	Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	CY / R - Tehseen Kauser / Sally Offin			Private (3)	
59b	Eastcote / All		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Tajinder Bhojani / Vikram Hansrani	Statutory consultation		Public	
049		All	Proposed Full Council adoption - 23 February 2023	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance	All	R - Andy Evans	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers	Public	
SI		TBC	All Cabinet Members	All	CS - Democratic Services			Public	

Cabinet Member Decisions expected - February 2023

SI		Various	All	TBC	CS - Democratic Services	Various		Public
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Cabinet meeting - Thursday 23 March 2023 (report deadline 6 March 2023)

SI		TBC	All Cabinet Members	All	CS - Democratic Services			Public
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Cabinet meeting - Thursday 20 April 2023 (report deadline 3 April 2023)

Upcoming Decisions

Further details

Ref

Ward(s)

Final decision by Full Council

Cabinet Member(s) Responsible

Relevant Select Committee

Directorate / Lead Officer

Consultation related to the decision

NEW ITEM

Public or Private (with reason)

		SI = Standard Item each month	Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND							
046	Standards and quality of education in Hillingdon during 2021/22	The Annual Report to Cabinet regarding children and young people's educational performance across Hillingdon schools.	All		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani / Rani Dady	Select Committee		Public
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
Cabinet meeting - Thursday 25 May 2023 (report deadline 27 April)										
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
Cabinet meeting - June 2023 (date TBC)										
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
Cabinet meeting - July 2023 (date TBC)										
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
AUGUST 2023 - NO CABINET MEETING										
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of non-key decisions each month on standard items - details of these are listed at the end of the Forward Plan.	Various		All	TBC	CS - Democratic Services	Various		Public
Cabinet meeting - September 2023 (date TBC)										
SI	Public Preview of matters to be considered in private	A report to Cabinet to provide maximum transparency to residents on the private and confidential matters to be considered later in Part 2 of the Cabinet meeting and agenda.	TBC		All Cabinet Members	All	CS - Democratic Services			Public
CABINET MEMBER DECISIONS: Standard Items (SI) that may be considered each month										

Upcoming Decisions

Ref

Further details

Ward(s)

Final decision by Full Council

Cabinet Member(s) Responsible

Relevant Select Committee

Directorate / Lead Officer

Consultation related to the decision

NEW ITEM

Public or Private (with reason)

SI	School Governing Bodies, Instruments of Government and Governors / Authorising Academy Appointments	To approve appointments, nominate appointments and make reappointments of local authority governors and to approve any changes to school governing body constitutions. To also authorise any Member to be a Governor or Director of an Academy.	N/A		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani / CS - Democratic Services			Public
SI	School Redundancy Payments	To consider requests for School Redundancy Payments and decide whether to approve them on behalf of the Local Authority	TBC		Cllr Susan O'Brien - Children, Families & Education	Children, Families & Education	ES - Vikram Hansrani			Private (1,2,3)

SI = Standard Item each month Council Directorates: AS = Adult Services & Health P = Place CS = Central Services R = Resources CY = Children & Young People ES = Education & SEND

The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK

CHILDREN, FAMILIES AND EDUCATION SELECT COMMITTEE - WORK PROGRAMME

Committee name	Children, Families and Education Select Committee
Officer reporting	Anisha Teji, Democratic Services
Papers with report	Appendix A – Work Programme
Ward	All

HEADLINES

To enable the Committee to note future meeting dates and to forward plan its work for the current municipal year.

RECOMMENDATIONS

That the Children, Families and Education Select Committee considers the report and agrees any amendments.

SUPPORTING INFORMATION

1. The Committee's meetings will start at 7pm and the witnesses attending each of the meetings may include representatives from external organisations, some of whom travel from outside of the Borough. Forthcoming meeting dates are as follows:

Meeting Date	Room
6 December 2022	CR6
4 January 2023	CR6
2 February 2023	CR6
14 March 2023	CR5
18 April 2023	CR5

Implications on related Council policies

The role of the Select Committees is to make recommendations on service changes and improvements to the Cabinet, who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

Select Committees directly engage residents in shaping policy and recommendations and the Committees seek to improve the way the Council provides services to residents.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

Nil.

MULTI-YEAR WORK PROGRAMME 2022 - 2026

	2022/23										2023/24
Children, Families & Education Select Committee	June 28	July 20	August No meeting	September 21	November 3	December 6	January 4	February 2	March 14	April 18	May No meeting
Review A: TBC Topic selection / scoping stage Witness / evidence / consultation stage Findings, conclusions and recommendations Final review report agreement Target Cabinet reporting		Selection				Scoping Report	Witness Session	Witness Session	Witness Session		
									Findings	Final Report	
Regular service & performance monitoring Children's Safeguarding Partnership Annual Report Twice Yearly School Places Planning Report Improvements & Outcomes of Discussions on Performance Quarterly Performance Monitoring Annual Education Standards report (prior to Cabinet) Mid-year budget / budget planning report Reports/minutes from the Corporate Parenting Panel Cabinet Forward Plan Monthly Monitoring				X						X	
				X					X		
				X		X		X	X		
	X	X		X	X	X	X	X	X	X	X
One-off information items Scrutiny Introduction (Democratic Services) Overview of Corporate Parenting Responsibilities Policy Review Discussion & Guidance Service Update on Early Years & Children's Centres TBC Council Strategy 2022-2026 consultation Youth Services Update Consultation on changes to school admissions arrangement SEND Strategy Ofsted report - PART II Ukrainian Children - how funding from Central Government has been delivered to schools Corporate Parenting Panel Membership to agree + subs	X					X			X		
		X									
Past review delivery Adult & Community Learning Review 2021/22										X	
Internal use only Date deadline confirmed to report authors Report deadline Agenda published	16 Jun 20 Jun	8 Jul 12 Jul		9 Sep 13 Sep	24 Oct 26 Oct	24 Nov 28 Nov	20 Dec 22 Dec	23 Jan 25 Jan	2 Mar 6 Mar	6 Apr 10 Apr	

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